

WIA Youth Program Monthly Report Form

Per Article 6 of Attachment A, A Monthly progress report will be submitted electronically to the Division no later than 15 calendar days after the month's end. The monthly progress report should be in narrative form following the form provided by the WIA Program Coordinator. A cumulative final report is due 30 days after completion of the grant.

Grantee:

Month:

Contact:

Phone:

Expenditure Report:

Total Award	Report Period Expenditures	Cumulative

Participant Data: Note. You can reference information in the Generic Report in MIS for this data

In School		Out-of School	
Active:		Active:	
Exits:		Exits:	
		Out-of School %	

Combined Participant Data:

(In school + Out- of School)	
Total Participants	
New Participants (as of July 1 st 2011)	

Real-Time (R-T) Common Measures Report:

Aggregate Data only; July 1st 2011 - June 30th 2012
 Include the real-time updates of services/Trainings offered to participants within categories below while in program or post exit. (If a participant was placed in employment/ Education then completed their training, do not continue to count them in the R-T section subsequent reports, but instead move them into the Cumulative cohort).

Placement in Employment or Education	(R-T) Employment	Cumulative	(R-T) Education	Cumulative

Literacy Numeracy Gains	# Pre-TABE'ed	#Pre-TABE'ed > 8 th	#Post-TABE'ed
Note: If a participant Pre-TABE'ed prior to July 1 st 2011, but will post TABE Within current program year; include their pre and post info in this report.			

Earned Degree or Certificate	# Received Diploma/GED	# Received Certificate

Activity Update: (Describe services, Training, and support services provided to youth.)

Barriers to Service Delivery

Outreach:

Technical Assistance Needs:

Success Stories: